

In-Patient Labor Pool Interest Memo

USW Steelworkers

To: Riverside Medical Center Medical Group Clinical Staff (LVNs, MAs)

If you are not scheduled in your own department and are interested in working additional hours for the In-Patient Hospital to be a “**Helping Hand**”, please contact the Hospital Nurse Staffing Office with your availability.

The Helping Hand role will assist with the following tasks:

- Care Experience/AIDET
- Feeding/Serving Trays
- Transportation for Discharge Only
- Vital Signs
- Bathing
- Ambulation/Mobility/Safe Patient Handling
- Maintain Fall Prevention Interventions
- Toileting/Incontinence/Catheter Care
- Answering Call Lights/Phones
- Patient Rounding
- Specimens and Assigned Runner Duties
- I&Os
- Observers for Donning and Doffing
- Communication with Primary Nurse

Orientation/Training is available

To provide your interest and hours, contact:

Nurse Staffing Office (951) 353-3197

8-258-3197 Tie Line

Rivstaffingpayroll@kp.org

Important:

- Hours in your home department need to be fulfilled first prior to interest in helping the inpatient hospital.
- Once you are scheduled by the Hospital Staffing Office for an additional hospital shift and you are unable to work the confirmed shift you will be required to call-off directly to the Hospital Staffing Office and it will be considered a “call-off,” And coded appropriately.
- Your schedule of additional shifts will be provided to the Riverside Clinic Staffing Office for documentation in ShiftHound and for payroll purposes.
- You will be required to clock in and out for the additional shifts but will not be required to recharge your time as this will be done on the back-end when payroll closes.